

**MINUTES OF THE
SOMERS COUNTY WATER AND SEWER DISTRICT
REGULAR MONTHLY MEETING
JANUARY 13, 2016**

The regular meeting of the Somers County Water and Sewer District was held on January 13, 2016 at the Somers Bay Café.

President Ruth Hellen called the meeting to order at 6:08 p.m.. Present were Bob Foley and Don Peters. Also present were Tanya Turner and Luke McAdams.

APPROVAL OF MINUTES.

Bob stated that last month's meeting did not make it clear that the first priority was to fix the main on Summit Avenue. The School Addition main extension will be done if we receive a matching grant/loan plus if there is not overwhelming disapproval of the School Addition area.

Don moved. Bob second.

RESOLVED to approve the minutes from the December 9, 2015 meeting with correction above.

All Aye.

PUBLIC COMMENT:

Tanya Turner was present to volunteer her time as a board member. She is a registered voter and lives in the Tiebucker's subdivision.

Bob moved. Tanya second.

RESOLVED to appoint Tanya Turner to replace the vacant board member seat previously held by Luke McAdams.

All Aye.

Rob Ford has presented a resignation letter to Bob Foley stating he realizes he can not give the time for volunteering for the Board. We will attempt to find someone to fill his position.

Don moved. Bob second.

RESOLVED to accept Rob Ford's resignation as of today.

All Aye.

NEW BUSINESS:

A. BNSF APPLICATION FOR PURCHASE OF LAND. Rich Gebhardt has sent an application for purchase for the land that the water tank now sits. This application for purchase is the first step towards purchasing the land. It was agreed that Ruth sign this application and it will be returned to Rich for him to proceed.

B. MONTANA RURAL WATER SYSTEMS....FEBRUARY 17-19. Luke is interested in attending the convention. Ruth will decide. Rita will call to make reservations for Motel 6 or another hotel in the area. Once Ruth decides a check will be sent to Montana Rural Water for the convention.

C. HIRE OPERATOR. Rita reported that a lunch meeting was held with Luke, Andy, Rodney Olson and Cody Osterday of Lakeside Water and Sewer. Cody is interested in the job available to replace Luke's job. Lakeside Board has already approved for him to work here part-time.

Rita presented the job descriptions of Andy, Luke and Cody. Andy will continue to work Friday 5:00 p.m. through Monday 8 a.m., with one weekend off per month. His wages will remain the same. He will read the meters every 3rd month.

Luke will be on-call one weekend per month. He will also read meters every 3rd month. Luke will be 2nd on call during the week for Cody in case Cody can not respond to an emergency call in a timely fashion. Luke will also repair and replace meters. His monthly salary will be \$102.50 which will include the reading of meters and on-call for the weekend. His hourly salary will be \$20.00 per month for call-outs and repairs. If Luke cannot take call during the weekend for Andy he will not be paid the \$62.50 and it will be given to Andy.

Cody will be on-call Monday 8:00 a.m. thru Friday 5:00 p.m.. His duties will consist of meter reading every 3rd month, checking wells and lift stations once per week. His salary will begin at \$650 per month and after a 6 month probation period his monthly salary will be discussed. We will match his hourly wage to what he makes at Lakeside. His hourly duties will consist of, but not limited to, call-outs, repairs and maintenance, delinquent water off and on, and water sampling monthly.

Bob moved. Don second.

RESOLVED to approve the hiring of Cody at \$650 per month with a matching hourly wage to his Lakeside rate. Luke receiving \$102.50 per month plus an hourly rate of \$20.00 per hour and Andy getting his one weekend off per month.

All Aye.

OLD BUSINESS:

A. UPDATE FROM SHARI JOHNSON. Shari had called earlier today and she has no news to report so she is not present at tonight's meeting.

B. VERIZON TOWER. Rita explained that Verizon has been able to place their equipment to satisfy Andy's requirements. They have sent a "boiler plate" lease in preparation for a discussion of lease fees. It was agreed that this lease be sent to Rich for his review.

SECRETARY/MANAGER'S REPORT:

A. FINANCIAL STATEMENTS. Rita presented the financial statements for month ending December 31, 2015.

B. BILLS. The Unpaid Bills Report was presented.

Don moved. Bob second.

RESOLVED to pay the bills totaling \$18,767.41 as presented.

All Aye.

C. CORRESPONDENCE. All correspondence has already been discussed earlier in this meeting.

D. DELINQUENTS. The delinquent list was presented.

E. MANAGER'S REPORT: The Manager's Report is attached and all items have been discussed earlier in this meeting.

Being no further business.

Bob moved. Don second.

RESOLVED to adjourn the meeting.

All Aye.

Meeting adjourned at 7:18 p.m..

Minutes approved at the February 10, 2016 meeting: _____
President

ATTEST:

Secretary